

Work at Height Permit

Complete before work starts. Keep a copy at the work location until the permit is closed.

1. Job details

Permit no.		Date	
Site / building		Exact location	
Work description		Max. working height (m)	
Valid from (time)		Valid to (time)	

2. Hazards identified (tick)

Hazard	Yes / No	Hazard	Yes / No
Unprotected roof edge		Fragile roof sheets / skylights	
Fixed ladder climb		Work on vehicle / tanker top	
Openings / shafts		Overhead power lines	
Weather (wind, rain, heat)		Falling objects to people below	

3. Controls in place (tick)

Control	Yes / N.A.	Control	Yes / N.A.
Guardrails / edge protection		Roof walkway / crawl boards	
Horizontal lifeline		Vertical lifeline on ladder	
Overhead lifeline		Skylight covers / screens	
Full body harness inspected		Energy-absorbing lanyard / SRL	
Area below barricaded		Tools tethered	
Fall clearance checked		Rescue plan and kit at site	

4. Workers authorised

Name	Trained for work at height (Y/N)	Fit to work (Y/N)	Signature

5. Authorisation and close-out

Role	Name	Signature	Date / time
Issued by (permit issuer)			
Accepted by (supervisor)			
Work completed, area made safe			
Permit closed by			